As we prepare for closing, there are a few items we will need to address. In particular, in order to release the existing Deed of Trust (mortgage) against the Property that you are selling, the title company will need a "Payoff Statement" from your lender. Under current regulations regarding consumer privacy, lenders are restricted in what information they are able to provide to third parties. As a result, there are now two ways to accomplish this:

1. Call your lender directly and ask them to fax a payoff statement to Central Colorado Title & Escrow at 719-539-1661. The payoff statement will need to be "good through" the business day following the scheduled closing.

2. Complete the attached payoff authorization (which will include your loan number and the last six digits of your social security number) so that Central Colorado Title can order your payoff statement on your behalf, and fax or scan the completed, signed form to (Fax) 719-539-1661 or (scan/email) Andrea@centralcoloradotitle.com. If you elect to email the form, please be sure to send it securely – the title company has an option you can use if you do not have your own secure/encrypted email system, and their link is available through any email you have received from anyone at Central Colorado Title.

If you have any questions regarding these instructions, please do not hesitate to contact Brett or Gwen at Central Colorado Title at 719-539-1001. Thank you!

PAYOFF REQUEST AND AUTHORIZATION
ATTN: MORTGAGE/PAYOFF DEPARTMENT

Loan Company: _____

LOAN #:_____

SSN: XXX-_____-_____

PROPERTY ADDRESS: _____

I, the undersigned borrower(s), do hereby allow Central Colorado Title & Escrow to obtain information on my referenced loan.

In particular, please fax verification the above referenced loan payoff amount as of _____*[insert closing date],* plus per diem interest information. Fax that verification to Central Colorado Title at 719-539-1661.

If you have questions regarding this request, please contact Andrea Quarles at 719-539-1001.

_____
Signature
Printed Name: _____

_____
Signature
Printed Name: _____